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# News-N-Notes

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Gulf Coast Association of Legal Support Professionals  
*Affiliated with NALS, Inc.*  
"TOGETHER WE CAN"

March 2004 Edition  
Jeannie Shaw, PLS, Editor

## 2003-2004 Board

|                          |                  |
|--------------------------|------------------|
| President . . . . .      | Karen Kuhn, PLS  |
| Vice-President . . . . . | Banita Ford      |
| Secretary . . . . .      | Mary Bibey       |
| Treasurer . . . . .      | Misty Lewis, PLS |
| Director . . . . .       | Beth Steverson   |

## National News

Our assistance is needed in preparing for a state & chapter presidents/presidents-elect session in Tulsa. She would like anyone (everyone) who served as a state or chapter president within the last five years to answer these questions.

What was the biggest challenge you faced during your term as president?

What do you wish you had known prior to beginning your term as president?

If you attended the state and/or chapter leadership sessions in Tulsa, is there any information you wish had been covered but wasn't?

Please indicate whether you are responding as a state or chapter leader.

Mary Jo Denman, Certified PP, PLS  
Smith, Basett, Purcell & Koenig  
NALS Secretary/Treasurer

Special Reminder to all NALS Board members registered for Tulsa that they are required to attend all social events including the networking dinner and to be in attendance during all sessions and planned meetings.

There will be a 2004-5 Committee Orientation meeting on Wednesday March 10<sup>th</sup>. In addition, there is a special offer to those attending Thursday and would like a shopping trip to the "Top Dollar Jewelry and Pawn." If you find you are at loose ends on Thursday

and would like to go shopping please e-mail Tammy Hailey with a copy to [carolj@nals.org](mailto:carolj@nals.org).

Tammy Hailey, CAE  
NALS Executive Director

## State News

The Annual Membership Meeting and installation of new officers is scheduled for April 30 through May 2 at Philadelphia, Mississippi. Please the Profile for additional information.

Glenda Gregory, PLS  
State President 2003/2004  
Mississippi Division of NALS, Inc

## Local News

The March meeting will be held at the Board of Directors Training room, Harrison County Courthouse, Gulfport, on March 25<sup>th</sup> at 5:45 p.m.

Local elections will be coming sooner than you can believe, please be thinking about nominations for officers.

## President's Message

I am looking forward to our annual Bosses' Night celebration and hope to see everyone there. Due to some confusion notice of the change of meeting did not get mailed in time to hold the meeting on March 4<sup>th</sup>. However, by now, you should have received your mailed notice of the meeting on March 25<sup>th</sup> following Bosses' Night.

Karen Kuhn, PLS, President

## ***Program Chairman***

Guest Speaker - Helen Morris will be our speaker and she will be talking about team work/how to build a team.

*Banita Ford*  
Program Chair

## ***Care Committee Report***

HAPPY BIRTHDAY:

Billie Ruddick

Mar 31

HAPPY ANNIVERSARY

Sorry no anniversaries this month.

Our sympathy, love and support goes out to:

Rita Smith, PLS, for the death in her family.

Please call me at work 374-2685 or home 831-9312 if you know of any illness, accident or death in a member's immediate family so that I may send out the appropriate card. It's never too late to send a card but I would like to get them out as close to the occasion as possible.

Sheila J. Schultz  
Care Committee Chairman

## ***Lunch N Learn***

The Gulf Coast Association of Legal Support Professionals is sponsoring Lunch-N-Learn seminars the third Friday of each month. **Due to the Education Conference in Tulsa there will be no Lunch-N-Learn in March.** Please pass this form along to other personnel in you office. If you have any questions, please give me a call at 867-6005 or reply to this e-mail. I hope to see everyone at the seminar.

*Banita Ford*

## ***NALS Code of Ethics and Professional Responsibility***

***Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.***

***Every member shall:***

- *Encourage respect for the law and the administration of justice;*
- *Observe rules governing privileged communications and confidential information;*
- *Promote and exemplify high standards of loyalty, cooperation, and courtesy;*
- *Perform all duties of the profession with integrity and competence; and*
- *Pursue a high order of professional attainment.*

***This Code is promulgated by the NALS and accepted by its members to accomplish these ends.***

## ***NALS Mission Statement***

***NALS is dedicated to enhancing the competencies and contributions of members in the legal services profession. NALS accomplishes its mission and supports the public interest through:***

- *Continuing legal education and resource materials;*
- *Networking opportunities at the local, state, regional, and national levels;*
- *Commitment to a Code of Ethics and professional standards;*
- *Professional certification programs and designations.*

***Integrity and high standards of conduct are fundamental to the success of our professional association.***

***Editor's Notes***

***The deadline for next month's issue of News-N-Notes is March 23rd. Contributions for publication are greatly appreciated! Please let me know if you have any suggestions on ways to improve our bulletin.***

***Jeannie Shaw, PLS***  
***Editor***

***Contact the editor at:***

***228-864-3489 (work)***

***228-864-3598 (fax)***

***228-831-8709 (home)***

***e-mail: [jeannie@lawyergulfport.com](mailto:jeannie@lawyergulfport.com)***